

MINUTES OF THE SIG STEERING COMMITTEE

August 9, 2004

Meeting #4
Crowne Plaza
Madison, Wisconsin

The meeting was facilitated by Deborah Bilzing.

1. ATTENDANCE

- A. Steering Committee members:
Bert Chiang, Deborah Keys, John Triphan, Nissan Bar-Lev, Tom Heffron, Eileen Dagen, Linda Tuchman, Liz Lahm, Jane Grinde, Tom Kratochwill, Sue Wellnitz, Mark Dyar, Jenny Gilles, Grace King, Joanne Huston, Deborah Bilzing.
- B. Absent Members:
Jennifer Ladveck, Phil Knobel, Stephanie Petska, Sue Enoch, Mary Skadah, Abdullah Basimah, Jessica Clark, Peggy Helm-Quest, Don Stevens, Patti Vickman, Sue Albert, Janis Serak.
- C. Guests:
Jim Frasier, Ann Marie Winecke

2. MEETING MINUTES

The meeting was called to order and introductions were made.

Welcomed newest member, Grace King to the steering committee.

Review of previous steering committee minutes, June, 2004.

Shared "Dot Points" from the internal SIG workgroup facilitators:
(These are attached to the minutes)

Early Childhood

Early and On-Going Collaboration and Assistance

Transition

Committee members also asked about a glossary of acronyms commonly used with special education. Here is the special education

team website for acronyms:

<http://www.dpi.state.wi.us/dpi/dlsea/een/acronym.html>

Discussion of the redesign of the front page of our SIG website

Nissan presented the “new” look of our website. Thanks to all the positive feedback and comments, Nissan redesigned our site to make it easier to understand and navigate. The web address is: www.wisconsinsig.org. Steering committee members are asked to please access the site over the next couple of weeks. Nissan would welcome great comments as well as other ideas to continue to make our site user friendly. Steering committee members were again reminded that SIG could easily link to your homepage and vice versa, all you need to do is contact Nissan.

Discussion of SIG Outcome Goals

Using a jig-saw activity, steering committee members formed three groups. Each group was assigned a specific target group to brainstorm possible outcome indicators for that group, i.e., if a goal of early childhood was having well-trained personnel, then what data could we collect to indicate our progress in reaching that goal? (What would be our outcome indicator?) Each group then had a recorder, reporter and time-keeper.

Summaries of the three groups:

Group 1- Early Childhood Outcomes-Would like to collect data that would tell us about:

- Well trained personnel
- Inclusive settings
- Collaborations
- Professional development opportunities and Exposure to trainings
- #children and % of time in natural environments (what is the natural environment?)
- parent satisfaction

Group 2- EOCA- Would like to know about:

- Under student personal behavior- 1st year baseline # of tardies, suspensions, office referrals, expulsion
- #'s of students in special education whose IEP indicates behavior management issues
- need to know the baseline data
- would be nice to know methods by which people identify problems early intervention

- questions was asked if with the EOCA project are we comparing to all students in the state or students served in EOCA schools only. What are we comparing to?
- Data if any of the EOCA schools action plans focus on reading or math and the outcomes

Group 3- Transition (and then went into the other areas as well) what would indicate success

- Numbers of students enrolling in post-secondary education as well as completing postsecondary education
- #'s of students employed (need to define the term employed)
- #'s of students accessing the military
- Workforce development data
- Expand Mary Kampa's CESA 11 data. Collect more
- Need to define terms in the Transition goal
- #'s of students that do have an appropriately written transition plan in their IEP's
- numbers suspended and expelled (Group #2)
- survey of parents who have students suspended and or expelled (Group #2)
- % of staff licensed in special education (Group #1, #2, #3)
- #'s of professional development opportunities that address personal responsibility etc. (Group #2)
- data that addresses who the people are that take advantage of any SIG sponsored/co sponsored professional development opportunities (teachers and what level, parents, administrators, community based, etc. (Group #1)
- data that is collected by survey of parents or daycare providers (Group #1)
- Define "full potential" (Group #1)
- % of children meeting IFSP goals (Group #1)
- #'s of products developed and disseminated through SIG and to whom (All Groups)

This is a great list for the workgroups to work with as well as the internal SIG leadership group. As shared earlier, each of the workgroups was also doing a similar activity after the SIG celebration. From there, the internal leadership team will synthesize the information gathered from all of the groups and draft the identified outcome indicators for the remainder of SIG. These will be shared with the various stakeholders by mid September.

Discussion of SIG involvement with ELL students with disabilities.

The steering committee had a discussion on the role, if any; SIG might have involving the influx of new Hmong arriving in Wisconsin in the next few months. As an update, Mary Peters and Jill Haglund are working with Sue Albert from the Madison Metropolitan School district putting together a conference dealing with these issues. I would encourage interested steering committee members to contact Mary or Jill concerning this issue.

Discussion of Data

Several steering committee members asked about the type of data that SIG has access to. SIG as well as the general public has access and makes significant use of both the WINNS data: <http://www.dpi.state.wi.us/sig/index.html>, as well as the Special Education Plan district data at this web address: <http://www.dpi.state.wi.us/dpi/dlsea/een/sepintro.html>.

The meeting ended with participants sharing announcements and upcoming current event or activities other members might not be aware of.

Meeting Adjourned

Next Steering Committee meeting is set for February 8, 2005 in the GEF 3 building, 125 South Webster Street, room 227 (room 227 is on the second floor in the Offices of the Commissioner of Insurance) from 11:00 a.m. - 2:00 p.m.