

MINUTES OF THE SIG STEERING COMMITTEE

August 7, 2006
Madison, Wisconsin
GEF 3, Room 041

Meeting #10
Madison, Wisconsin

Vision

“To build a process and structures that enable families, schools, and communities to work together using effective systemic and educational practices that remove barriers and thereby enhance capacity and result in improved outcomes of all students particularly students with disabilities birth -21.”

Meeting facilitator: Deborah Bilzing.

1. ATTENDANCE

A. Members Present:

Deborah Bilzing, Eileen Dagen, Peggy Helm-Quest, Linda Maitrejean, Janis Serak, Linda Tuchman, Evelyn Azbell, Nissan Bar-Lev, Jane Grinde, Sue Wellnitz, Mary Skadahl,

B. Absent Members:

Marcy Dicker, Jenny Gilles, Stacy Grandt, Grace King, Phil Knobel, Tom Kratochwill, Don Stevens, Patricia Vickman, Patricia Yahle, Tom Heffron, Jennifer Laveck, Cynthia Cain, Laura Owens, Cynthia Hirsch, Joanne Huston, Liz Lahm, ,

C. Guests: Pat Bober, Michelle Ring, Jim Frasier (SIG evaluator)

2. MEETING MINUTES

- The meeting was called to order by welcoming steering committee members and “sharing activity”
- Minutes from the May 2006 meeting were reviewed. Request was made to include Part C (early childhood) indicators to SIG website and SIG materials.
- SIG 2005-06 Executive Summary was distributed to the steering committee members.

- Update on the REACH initiative
 - For information please access REACH website at: <http://www.dpi.wi.gov/reach/>
- Julia Herwig provided committee members with an update on our state receiving the General Supervision Enhancement Grant (GSEG) for early childhood data collections. GSEG partnerships include the Department of Health and Family Services, Waisman Center, FACETS, and U.W. Milwaukee.
- Update on the SIG website-
 - Nissan's described the revision of the SIG website to better meet the needs of districts, parents, and other stakeholders in helping "all of us" meet the 14 indicators found in Part C (early childhood) and the 20 indicators in Part B of Wisconsin's State Performance Plan. Don't forget to access this site at: www.wisconsinsig.org,
- Reminder to the group of the redesign of the State Improvement Grant (SIG) to State Personnel Development Grant (SPDG)
 - The result is that OSEP has focused these grants away from systems change and student outcomes to personnel development, recruitment and retention.
 - WDPI will be hosting some focus groups starting in late fall to help in creating the next application for the SPDG grants spring of 2007.

3. OLD BUSINESS

- For the remainder of the meeting the 4 workgroups got together to review responses to their ehuddle.
- As a result of having some great conversations the committee made the decision to collapse the public relations workgroup and the sharing information workgroup into one workgroup sticking with the theme of Public Relations. So we are down to three workgroups:
 - a. Resource Mapping
 - b. P.R.-getting the message and work out to each other and into the field
 - c. Sustainability

- Updates:
 - P. R. – felt that SIG needed to have both a brochure and perhaps a video that would feature each of the grantees and what they can offer in the way of technical assistance and products that support the SPP as well as the success for student with disabilities birth -21 and their families.
 - Resource Mapping- felt the need to encourage and have all grantees link their websites to the SIG website as well. In addition, would like to design a template that lists categories of technical assistance, professional development and other supporting materials for each of the SPP indicators for both Part c and Part B.
 - Sustainability- need to somehow document evidence based best practices that have been developed with support from SIG. In addition, providing a document that captures what policy and procedural changes have occurred as a result through the support of SIG. Looking at the 5 dominate characteristics of sustainability; shared vision and inviolate set of principles, widely distribution of information expanding knowledge base and measuring success, engaging all those affected by activities, equitability of sharing resources and wealth generated by the organization, and freedom and authority to act with in an agreed upon framework, to document evidence that SIG is engaged in these 5 characteristics an to what extent.

Deb will place these ideas on the individual list servs to engage workgroup members to roll out an action plan for their ideas.

4. Announcements/Adjournment

The next steering committee meeting is **February 13, 2007 from 10:30am -2:00pm. (Place TBA)** Look forward to having everyone in attendance and sharing action plans from each of the workgroups.

Agenda items for the next steering committee meeting include:

1. Updates- SIG projects
2. Action Plans developed by the 3 listservs workgroups
3. Update on SPDG
4. Other...

Meeting adjourned 8:00pm

